



BSB50420 Diploma of Leadership and Management

Course Code: 232DLMGBZ **Day & time:** Wednesdays (Fortnightly) - 6:00 pm - 9:15pm (26 sessions) **Trainer:** Natasha Brown

Delivery: Online via Zoom **Dates:** 18 October 2023 – 27 November 2024

Session	Unit Code	Unit Name	Session Date	Assessment Due Date
1	BSBPEF501	Manage personal and professional development	18 October	29 Nov
2	BSBPEF501	Manage personal and professional development	1 November	
3	BSBLDR522	Manage people performance	15 November	27 Dec
4	BSBLDR522	Manage people performance	29 November	
5	BSBTWK502	Manage team effectiveness	13 December	28 Feb
Break 14 December – 30 January				
6	BSBTWK502	Manage team effectiveness	31 January	28 Feb
7	BSBOPS502	Manage business operational plans	14 February	8 May
8	BSBOPS502	Manage business operational plans	28 February	
9	BSBOPS502	Manage business operational plans	20 March	
10	BSBOPS502	Manage business operational plans	10 April	
11	BSBCRT511	Develop critical thinking in others	24 April	5 June
12	BSBCRT511	Develop critical thinking in others	8 May	
13	BSBHRM523	Coordinate the learning and development of teams and individuals	22 May	3 July
14	BSBHRM523	Coordinate the learning and development of teams and individuals	5 June	
15	BSBPEF502	Develop and use emotional intelligence	19 June	31 July
16	BSBPEF502	Develop and use emotional intelligence	3 July	
17	BSBLDR523	Lead and manage effective workplace relationships	17 July	28 Aug
18	BSBLDR523	Lead and manage effective workplace relationships	31 July	
19	BSBCMM511	Communicate with influence	14 August	25 Sept
20	BSBCMM511	Communicate with influence	28 August	
21	BSBSTR502	Facilitate continuous improvement	11 September	23 Oct
22	BSBSTR502	Facilitate continuous improvement	25 September	
23	BSBHRM415	Coordinate recruitment and onboarding	9 October	20 Nov
24	BSBHRM415	Coordinate recruitment and onboarding	23 October	
25	BSBTWK501	Lead diversity and inclusion	13 November	24 Dec
26	BSBTWK501	Lead diversity and inclusion	27 November	

***Please note: This course runs on a fortnightly basis**

This timetable and the order of units is subject to change

Students are required to attend a minimum of 85% of their timetable to be marked as competent. Excess absences may result in students needing to attend make up sessions



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Total Classroom time:	84.5 hours (excludes breaks)	Suggested homework per week:	6 hours (per fortnight)
Work Placement hours:	N/A	Final Assessment Due date:	24 December 2024

Contact Details			
Email Address	msa-monashtraining@monash.edu	Phone Number	03 9905 3180
Office Address	Room 159, Level 1, 21 Chancellors Walk Monash University, Clayton Campus 3800	Classroom Address	7 Innovation Walk Monash University Clayton Campus 3800
Support Services	www.msatraining.edu.au/support-services/	Parking Information	www.monash.edu/people/transport-parking/parking/visitors
Zoom Information	If your class is being held on Zoom, you will be required to download this before class. You link and password will be emailed the day before each class. To learn more about Zoom, please visit: https://youtu.be/DDdDspdg21o		