



TAE40122 Certificate IV in Training and Assessment

Course Code: 242TAEC Trainer: Nuzi Cader

Delivery Mode: Blended – Classroom & Online via Zoom sessions

Class Day & Times: Thursdays – 9.00 am - 4:30pm Dates: 8 August 2024 – 10 April 2025 (25 sessions)

Session	Date	Delivery Mode	Units Covered	Assessment Due Date
1	8 August	Classroom	Introduction to Training: BSBCMM411 Make presentations TAEDEL311 Provide work skill instruction	5 September
2	15 August	Classroom		
3	22 August	Classroom		
4	29 August	Classroom	Introduction to VET: TAEPDD401 Work effectively in the VET sector	19 September
5	5 September	Classroom		
Break Day 12 September				
6	19 September	Classroom	Introduction to Foundation Skills (LLN): TAELLN422 Use foundation skills resources, strategies and advice	10 October
7	26 September	Classroom		
8	3 October	Classroom	Assessment: TAEDES411 Use nationally recognised training products to meet vocational training needs TAEASS412 Assess competence TAEASS413 Participate in assessment validation	14 November
9	10 October	Classroom		
10	17 October	Classroom		
11	24 October	Classroom		
12	31 October	Classroom		
Break Day 7 November				
13	14 November	Classroom	Delivery and Facilitation: TAEDES412 Design and develop plans for vocational training TAEDEL411 Facilitate vocational training TAEDEL412 Facilitate workplace-based training	13 March
14	21 November	Classroom		
15	28 November	Classroom		
DELIVERY PRESENTATION PREPARATION WEEK – No class on 5 December				
16	12 December	DEL Presentation	Delivery and Facilitation: TAEDES412 Design and develop plans for vocational training TAEDEL411 Facilitate vocational training TAEDEL412 Facilitate workplace-based training	13 March
Break Xmas 13 December till 12 February				
17	13 February	DEL Presentation	Delivery and Facilitation: TAEDES412 Design and develop plans for vocational training TAEDEL411 Facilitate vocational training TAEDEL412 Facilitate workplace-based training	13 March
18	20 February	DEL Presentation		
19	27 February	DEL Presentation		



20	6 March	Zoom	eAssessment: TAEASS404: Assess competence in an online environment	27 March
21	13 March	Zoom		
22	20 March	Zoom	eLearning: TAEDEL405 Plan, organise and facilitate online learning	24 April
23	27 March	Zoom		
24	3 April	Zoom		
25	10 April	Zoom		

This timetable and the order of units is subject to change.

100% course attendance is required, it's essential due to the fast-paced nature of this course, group work, presentations and a significant work load. Absences will strongly impact the completion of your course and may result in the need for a full course transfer. Missing classes may result in you needing to transfer into another timetable, which will incur a transfer fee

Total Classroom time:	175 hours (excludes lunch breaks)	Suggested homework per week:	15 hours
Work Placement hours:	N/A	Final Assessment Due date:	24 April 2025

Contact Details			
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Support Services	www.msatraining.edu.au/support-services/	Parking Information	www.monash.edu/people/transport-parking/parking/visitors
Zoom Information	For sessions being held on Zoom, you will be required to download Zoom before class. Your link and password will be emailed the day before your course starts. To learn more about Zoom, please visit: https://youtu.be/DDdDspdq21o		