

Qualification Name: Certificate IV in Training and Assessment

Student Name: XXXX

Trainer/Assessor Name: XXXX

Qualification Code: TAE40116

Date of Birth: DD/MM/YYYY

Supervised Training Activity Completion: DD/MM/YYYY

Start Date: DD/MM/YYYY

PUSH: HOURS

Unit Code	Unit Name	Unit Status Core/Elective	Norm. Hrs	Sched. Hrs	Proposed Start Date	Actual Start Date	Proposed Completion Date	Delivery Method	Assessment Method	Assessment Outcome C/ NYC /RPL / CT	Completion Date
TAEASS401	Plan assessment activities and processes	C	40		10/05/2021		19/7/2021				
TAEASS402	Assess competence	C	25		10/05/2021		19/7/2021				
TAEASS403	Participate in assessment validation	C	35		10/05/2021		19/7/2021				
TAEASS502	Design and develop assessment tools	C	40		10/05/2021		19/7/2021				
TAEDEL401	Plan, organise and deliver group-based learning	C	30		22/03/2021		31/5/2021				
TAEDEL402	Plan, organise and facilitate learning in the workplace	C	25		22/03/2021		31/5/2021				
TAEDES401	Design and develop learning programs	C	50		01/02/2021		22/3/2021				
TAEDES402	Use training packages and accredited courses to meet client needs	C	25		01/02/2021		22/3/2021				
TAELLN411	Address adult language, literacy and numeracy skills	C	30		01/03/2021		12/4/2021				
BSBCMM401	Make a presentation	E	30		22/03/2021		31/5/2021				
TOTAL			330								

Assessment Outcomes	
C	Competent
NYC	Not yet Competent
RPL	Recognition of Prior Learning
CT	Credit Transfer
Assessment Method	
WS	Work Sample
P	Project
PA	Practical Assessment
CR	Classroom
WT	Written Test
PT	Presentation
O	Observation
V	Verbal Questioning
TP	Third Party
WA	Written Assessment
Delivery Method	
CR	Classroom
W	Workplace
O	Online

