From: ABN Name & Number

 Trainer Name

 Address

Email/phone

To: Monash Student Association

ABN 20 147 061 074

MSA Training and Professional Development

1.59, level 1

21 Chancellors Walk

Monash University, Clayton 3800

Date: 01/01/2021

Invoice Number: 12345

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course Details | I have signed and returned the contract for this work | Number of Hours | Rate | Cost |
| Certificate IV in Training and Assessment211TAEAMonday 1 January 11am-1pmSession 1 of 18 | YES | 3 | $40 | $120 |
| GST (if applicable) |  |  |  | $12 |
|  |  |  | TOTAL | $132 |

*(If not registered for GST, include the statement “This invoice does not include GST. Not registered for GST”).*

**Bank Details**

Account Name

BSB No.

Account No.

**Please email your invoice (and if not previously returned, the accompanying course contract) in PDF format directly to** **msa-monashtraining@monash.edu**